

# Annual Budget

JANUARY 1, 2014  
THRU  
DECEMBER 31, 2014



Proposed 11-25-2013  
Adopted 12-02-2013

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## BUDGET NARRATIVE

2014 will bring significant changes to the City. From the construction of the Crossings at Northwest, the planning for reconstruction/renovation of the City's Community Center, to the establishment of long-term solution to rehabilitating the City's street infrastructure; the City will have numerous projects underway that will begin and continue well through 2014.

The redevelopment of the old Northwest Plaza into the Crossings at Northwest will move from the demolition to the construction phase. The first anchor tenant, Menard's, will start construction on their building in spring. Additional tenants will be announced and some, along with major portions of the new infrastructure of the site, will be under construction during 2014. While several tenants may open in late 2014, the 2014 Budget does not include any sales, business or utility tax revenue from the project. Construction permit revenue from Menard's and the infrastructure costs associated with the project, are projected as part of the budget.

The City was recently awarded an A2 Rating from Moody's Investors Service on the issuance of \$5.5 Million in Certificates of Participation (COPS) for the reconstruction/renovation of the City's Community Center, expansion of the City's jail and other improvements to the City's Municipal Complex. This is the first time in the City's history that it attempted to obtain an investment grade rating. Moody's praised the City for its ability to have increased its operating reserves while navigating the recent national economic downturn through sound fiscal management. The City is currently planning a Community Center project that will emphasize operating cost savings through significant energy efficiency upgrades to the building's exterior, mechanical systems and interior layout. The project should be under construction by 2015.

The Board of Aldermen recently approved the submittal of a petition to create the St. Charles Rock Rd. Transportation Development District (TDD). This TDD will encompass the St. Charles Rock Rd. Business District as well as numerous residential and arterial streets and roads. Property owners will vote on the District in summer of 2014. Funds will come from a dedicated sales tax that will be offset by lowering several existing local option sales. The TDD sales tax will be earmarked for street reconstruction and rehabilitation and will allow the City to address a significant portion of much needed reinvestment in its street network. Due to the way the TDD sales tax is collected, residents will likely see an overall decrease in their tax burden as the tax is not applied to motor vehicles and will not be collected city wide.

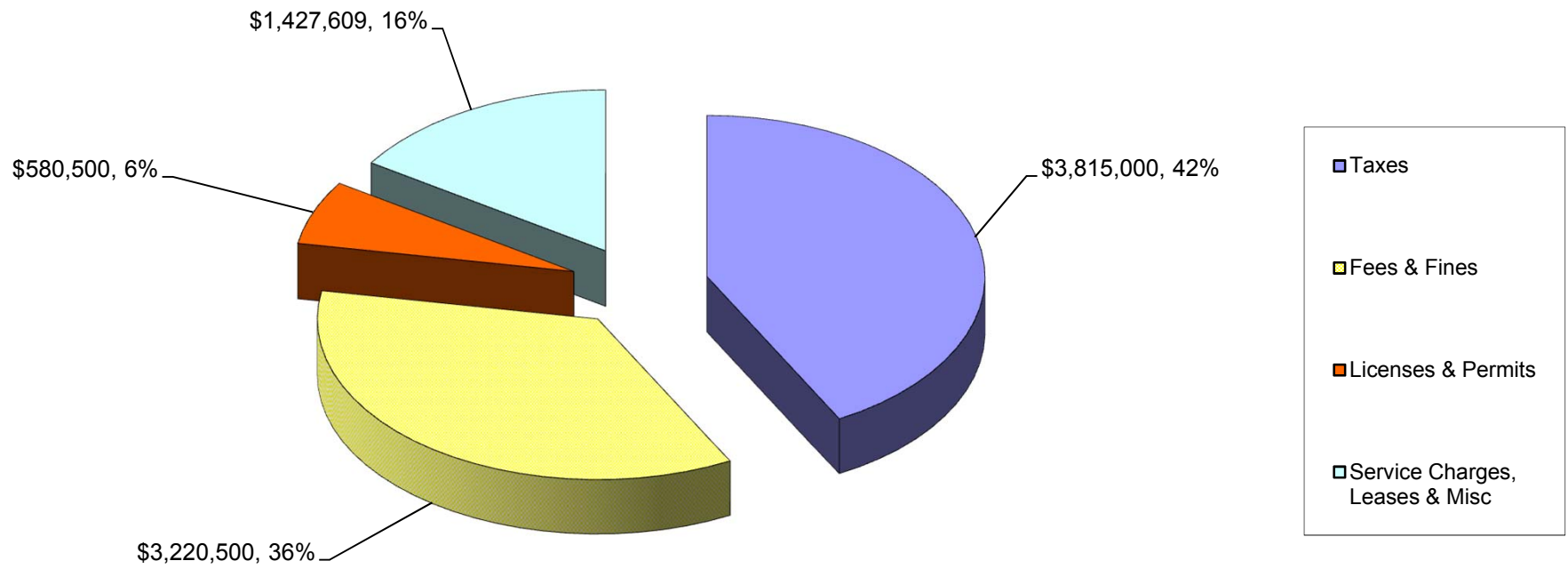
2014 will also mark the first full year of collection of the "Proposition P" park property tax. Revenue collected will partially offset the operating cost of the City's Senior Program, Municipal Pool and Day Camp Programs. The City will still struggle with finding enough funds to operate, maintain and renovate its unique park system. Additional Park Sales Tax from the Crossings at Northwest must be leveraged with aggressively seeking grants from the St. Louis County Park Grant Commission to maintain the system. The City must also leverage the operating cost efficiencies associated with the Community Center project to lower park operating costs.

Over the last decade, the City has made tremendous progress in rebuilding its financial position. These efforts were validated by the Moody's rating. The City has established long range plans to deal with its infrastructure needs as well as dealing with operating costs through leveraging participation in the Saint Louis Area Insurance Trust (SLAIT) for property, liability workers compensation insurance. In 2014, the City will move into SLAIT for health insurance in order to provide sustainability for the provision of employer based health insurance for its employees. 2014 will be a year in which it will be able to experience the benefit of careful planning and sound fiscal policy.

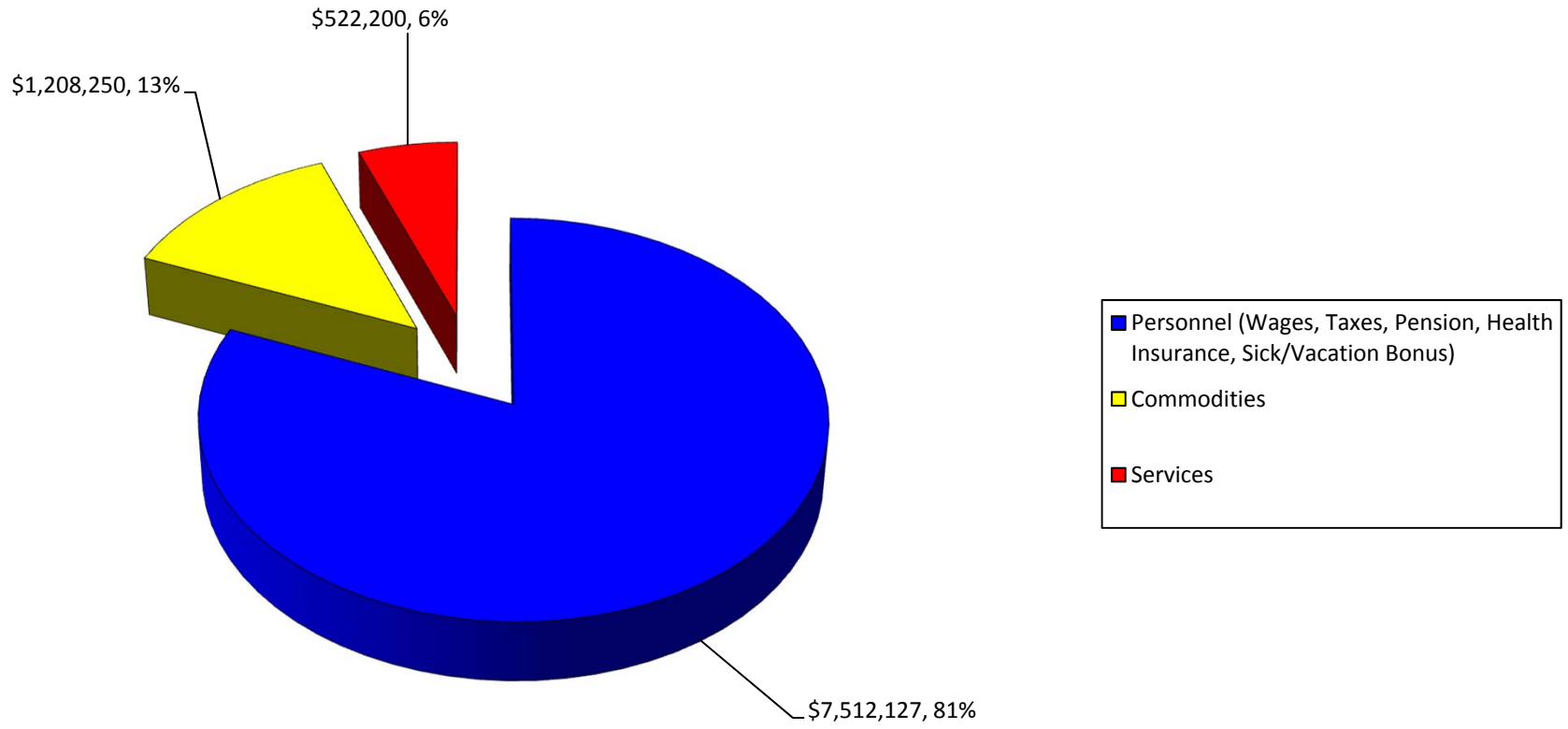
Respectfully Submitted,

Matthew K. Conley  
City Administrator\City Clerk

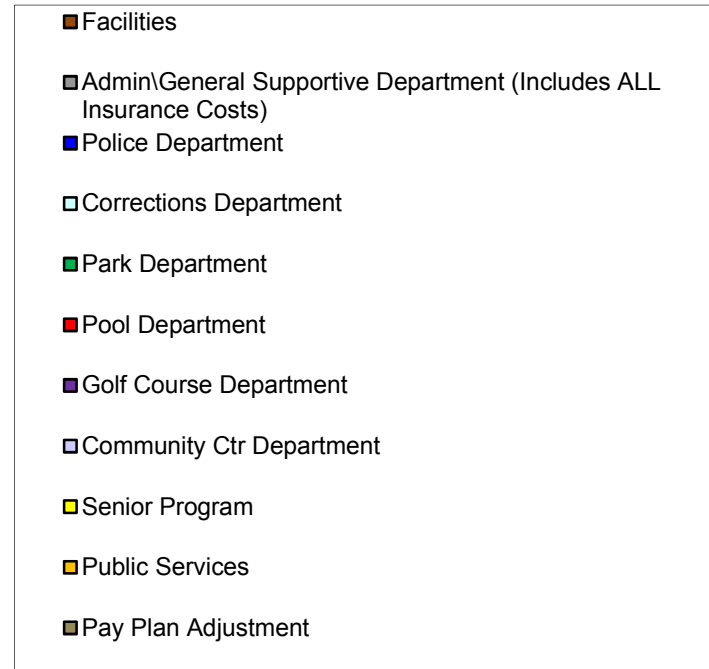
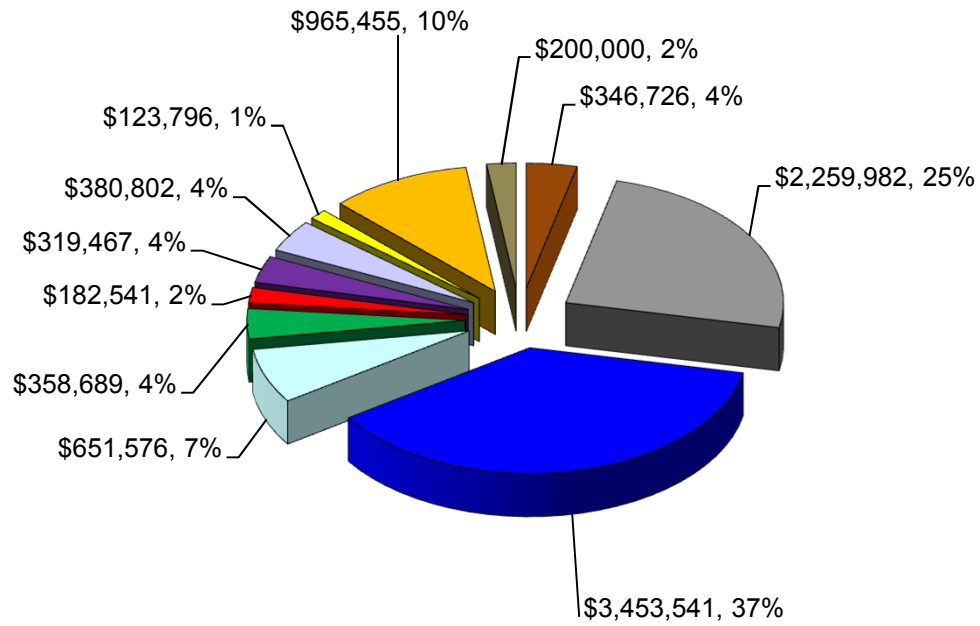
## GENERAL FUND REVENUE SOURCES



### General Fund Expenses By Category



## GENERAL FUND EXPENSES BY DEPARTMENT



**GENERAL FUND**

**PARK FUND**

**SPECIAL FUNDS**

LAW ENFORCEMENT FUND	CAPITAL IMPROVEMENT FUND	ECONOMIC DEVELOPMENT FUND	RED LIGHT CAMERA FUND	SEWER FUND	JUDICIAL FUND
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	2012 Audited	2013 Budget	2013 Estimated	2014 Budget		Budget	Budget	2014 Budget Budget	Budget	Budget	Budget	TOTAL	
<b>REVENUES</b>													
Advertising Reimbursements	1,100	1,500	3,500	1,500									
Alarm	290	100	30	100									
Administrative Bond Processing Fees	44,616	39,000	49,000	40,000									
Demolition\Building Permits	12,556	100,000	41,000	240,000									
Cablevision Receipts	134,454	120,000	135,000	125,000									
Cigarette Tax	42,371	40,000	40,000	40,000									
City Court Costs, Fines, Fees	2,896,297	2,675,000	3,100,000	2,800,000				40,000		125,000	14,000		
Community Center	230,517	250,000	232,000	230,000									
Contract Prisoner Housing	156,730	170,000	200,000	250,000									
Copies of Police Reports	1,912	1,600	1,500	1,500									
CVC		5,000	7,000	6,000									
Dog Licenses & Fines	28,480	22,000	28,000	23,000									
Dispatch\Housing\Transport Contracts	44,000	45,000	60,000	169,000									
Excavating Permits	6,076	20,000	7,000	7,000									
Filing Fees	225	400	300	400									
Gasoline Tax	331,507	340,000	325,000	325,000									
Golf Course	390,235												
Admissions		280,000	275,000	270,000									
Beer Sales		17,000	19,000	18,000									
Cart Rentals		39,000	41,000	40,000									
Pull Carts		6,000	5,000	5,000									
Concessions		11,000	11,000	11,000									
Grants	16,691	25,000	22,000	15,000				175,000					
Income on Investments	3,071	900			250		100	200,000			500		
Inmate Security Fees	35,902	30,000	40,000	35,000									
Insurance Reimbursements			101,931	25,000									
Jail Phone Commissions	9,815	11,000	9,200	9,000									
Leases	163,792												
Cingular		11,000	11,000	11,000									
Sign	5,000	5,000	5,000	5,000									
SpectraSite (City Hall)		64,000	72,000	72,000									
Sprint (Tiemeyer Park)		26,748	26,748	26,748									
T-Mobile (Gertrude)		59,000	45,000	45,000									
FAA Tower Lease		750	750	750									
Enterprise Lease		3,000	3,000	3,000									
Liquor Licenses	10,438	9,000	11,113	10,000									
Merchants License	339,389	280,000	315,798	300,000									
Minimum Standards	76,535	70,000	80,000	85,000									
Miscellaneous	9,636	2,000	6,615	5,000									
Motor Vehicle Sales Tax & Fees	135,158	130,000	150,000	145,000									
Recoupment/Arrests	2,269	2,000	5,700	4,000									
Real Estate Taxes	205,694	200,000	200,000	200,000									
Prop P Real Estate Taxes		175,000	175,000	300,000									
Personal Property Taxes	10,936	32,000	35,000	35,000									
Right-of-Way Usage	13,781	13,000	13,780	13,780									
Road & Bridge Tax	133,677	130,000	120,000	120,000									
Sale of City Property		250	7,125	250									
Sales Tax	1,207,177	1,100,000	1,110,000	1,100,000	450,000		725,000	450,000					
School/Park Zone Enforcement	361,711	350,000	240,000	200,000									
Snow Parking Permits	260	100	600	500									
SRO-Ritenour Partnership	27,073	27,000	27,081	27,081									
Swimming Pool	77,978												
Admissions		80,000	74,000	75,000									
Concessions		13,000	11,900	12,000									
Special Events		1,000											
Release\Transport\Processing\Towing	103,965	90,000	124,000	110,000									
Utility Tax	1,435,361	1,525,000	1,425,000	1,425,000									
Vending Income		1,000	1,094	1,000									
Weed/Grass Bills/Vacant Housing	17,642	35,000	20,000	25,000									
<b>TOTAL REVENUE</b>	<b>8,724,317</b>	<b>8,684,348</b>	<b>9,070,765</b>	<b>9,043,609</b>	<b>450,250</b>		<b>215,000</b>	<b>775,000</b>	<b>651,000</b>	<b>125,000</b>	<b>500</b>	<b>14,000</b>	<b>11,274,359</b>

	GENERAL FUND				PARK FUND	LAW ENFORCEMENT FUND	CAPITAL IMPROVEMENT FUND	ECONOMIC DEVELOPMENT FUND	RED LIGHT CAMERA FUND	SEWER FUND	JUDICIAL FUND	TOTAL
	2012 Audited	2013 Budget	2013 Estimated	2014 Budget	Budget	Budget	Budget	Budget	Budget	Budget		
<b>EXPENSES</b>												
Facilities	324,533	394,656	462,000	346,726								
Admin\General Supportive Department	2,102,308	2,305,384	2,067,053	2,259,982							10,000	
Police Department	3,423,699	3,405,352	3,577,300	3,453,541		236,000	150,000	204,300	100,597			
Corrections Department	578,525	545,091	706,600	651,576								
Park Department	344,187	345,621	343,757	358,689	162,500							
Pool Department	118,741	182,121	162,000	182,541	160,250							
Golf Course Department	311,264	317,674	312,000	319,467	202,300							
Community Center Department	544,298	380,365	438,000	380,802	186,750							
Senior Program		127,065	118,838	123,796								
Public Services	960,432	977,751	893,919	965,455			51,976	427,225	60,000	96,000		
<b>Pay Plan Adjustment</b>				200,000								
<b>TOTAL EXPENSES</b>	<b>8,707,987</b>	<b>8,981,081</b>	<b>9,081,467</b>	<b>9,242,577</b>	<b>711,800</b>	<b>236,000</b>	<b>222,336</b>	<b>631,525</b>	<b>160,597</b>	<b>96,000</b>	<b>10,000</b>	
Revenue over(under) expenses before Transfers	16,330	(296,733)	(10,702)	(198,968)	(261,550)	(21,000)	552,664	19,475	(35,597)	(95,500)	4,000	(36,476)
<b>TRANSFERS</b>												
Debt Service (Principal and Interest 2013 COPS)							(399,000)					
Capital Improvements Fund		150,000		150,000			(150,000)					
Sewer Fund (Reimbursement)		25,000										
Economic Development	53,701	140,000	75,000	75,000			(75,000)					
Judicial Training				20,000							(20,000)	
Park					150,000		(150,000)					
Revenue over(under) expenses	70,031	18,267	64,298	26,032	(111,550)	(21,000)	(146,336)	(55,525)	(35,597)	(95,500)	(16,000)	(455,476)
Operating Cash Balance January 1	1,701,776	1,545,247	1,771,807	1,836,105	120,000	50,000	350,000	150,000	80,000	300,000	19,000	2,905,105
<b>Operating Cash Balance December 31</b>	<b>1,771,807</b>	<b>1,563,514</b>	<b>1,836,105</b>	<b>1,862,137</b>	<b>8,450</b>	<b>29,000</b>	<b>203,664</b>	<b>94,475</b>	<b>44,403</b>	<b>204,500</b>	<b>3,000</b>	<b>2,449,629</b>



**Facilities Expenses**

	Account	2012 Audit	2013 Budget	2013 Estimated	2014 Budget
Salaries	111005001	56,498	54,229	70,000	89,229
Pension		5,302	5,378		5,670
FICA		4,227	4,149	7,000	6,826
Group Hospitalization	111005019	764	900		5,000
Maintenance of Capital Facilities/Equipment					
City Hall Bldg and Equip Maintenance	111035026	51,532	80,000	60,000	25,000
City Hall Supplies	111035074		15,000	10,000	15,000
Public Services Bldg & Equip Maintenance		49,600	60,000	50,000	50,000
Police Equip Maintenance	111045026	113,177	100,000	225,000	100,000
Maint. Agreements	111005016	43,433	75,000	40,000	50,000
<b>TOTAL</b>		324,533	394,656	462,000	346,726

## **Admin/General Supportive Expenses**

	Account	2012 Audit	2013 Budget	2013 Estimated	2014 Budget
General Insurance	103005000	261,606	200,000	222,000	230,000
Salaries Admin	103005001	600,758	280,254	285,000	282,095
Salaries Court	103005008		186,905	170,000	185,313
Salaries Government	103005012		50,000	46,000	50,000
Judge and Prosecutors	103005013		117,000		117,000
Audit, Accounting, Financial	103005004	41,102	50,000	49,000	50,000
Advertising	103005005	3,549	3,700	3,700	3,700
City Hall Clothing	103005009	306	1,000	500	1,000
City Official Expense	103005007	3,045	5,000	2,000	4,000
Special Events	103005003		1,500		1,000
Employee Appreciation	103005014		2,000	2,000	2,000
Dues & Subscriptions	103005015	8,299	9,000	8,000	8,500
Group Hospitalization	103005019	760,194	950,000	850,000	900,000
Pension	103005020	67,117	79,333	73,000	83,693
Election Expense	103005021	13,394	7,500	3,129	6,000
Legal	103005045	110,313	110,000	110,000	110,000
Miscellaneous	103005050	22,420	5,000	5,000	5,000
Bank Fee			15,000	13,000	14,000
FICA	103005055	40,777	37,191	39,000	39,582
Postage-Delivery Expense	103005060	10,203	10,000	12,000	13,000
Supplies	103005070	31,033	50,000	35,000	35,000
REJIS/MIS	103005071	48,633	50,000	52,000	30,000
Training	103005078	631	1,500	500	1,500
Unemployment Compensation	103005090	15,890	15,000	5,000	10,000
Utilities	103005095	56,873	60,000	70,000	65,000
Vending Expenses	103005061	1,124	1,000	1,176	1,100
Drug Testing	103005096		1,000	548	1,000
City Newsletter	103005098	2,625	4,000	7,000	8,000
Wireless Communication	103005101	2,416	2,500	2,500	2,500
<b>TOTAL</b>		2,102,308	2,305,384	2,067,053	2,259,982

**Police Dept Expenses**

	Account	2012 Audit	2013 Budget	20123 Estimated	2013 Budget
Salaries	104005001	2,537,368	2,433,058	2,575,000	2,552,440
Clothing	104005009	27,234	27,000	30,000	10,000
Pension	104005020	259,934	280,166	280,000	317,339
Gasoline	104005027	134,284	140,000	175,000	175,000
Diesel Fuel	104005028		500	0	500
Miscellaneous	104005050	240	1,500	750	1,000
Traffic	104005054	1,523	2,500	1,200	1,000
FICA	104005055	188,240	186,129	200,000	195,262
Indentification	104005056	5,743	3,500	1,350	5,000
Supplies	104005070	20,839	25,000	35,000	45,000
REJIS/MIS	104005072	163,580	210,000	180,000	50,000
Beepers	104005085	25			
Utilities	104005095	67,352	75,000	79,000	80,000
Vaccine	104005097		1,000		1,000
Wireless Communication	104005101	17,337	20,000	20,000	20,000
<b>TOTAL</b>		3,423,699	3,405,352	3,577,300	3,453,541

### **Corrections Dept Expenses**

	Account	2013 Audit	2013 Budget	2013 Estimated	2014 Budget
Salaries	112005001	461,618	409,831	560,000	487,900
Correction Officer Clothing	112005009	674	700	600	500
Pension	112005020	24,491	43,209	29,000	55,853
FICA	112005055	38,334	31,352	50,000	37,324
Supplies	112005075	53,408	60,000	67,000	70,000
<b>TOTAL</b>		578,525	545,091	706,600	651,576

**Park Department Expenses**

**GENERAL FUND**

**PARK FUND**

	Account	2012 Audit	2013 Budget	2013 Estimated	2014 Budget
Salaries	106005001	288,925	284,412	284,000	291,483
General Insurance					
Clothing					
Maintenance					
Pension	106005020	33,352	39,452	38,000	44,908
Gasoline					
Diesel Fuel					
Miscellaneous					
FICA	106005055	21,910	21,757	21,757	22,298
Chemicals, Fertilizers, Seed					
Supplies					
Training					
Contract Trimming					
Utilities					
Wireless Communication					
<b>TOTAL</b>		344,187	345,621	343,757	358,689

	Account	2013 Budget	2013 Estimated	2014 Budget
	606005000	20,000	17,500	20,000
	606005009	1,000	1,590	1,000
	611065026	40,000	40,000	40,000
	606005027	19,000	17,000	18,000
	606005028	13,000	12,000	12,000
	606005050	250	0	250
	606005059	2,000	1,000	2,000
	606005074	10,000	10,000	10,000
	606005078	250	0	250
	606005095	26,000	21,000	23,000
	606005101	2,000	2,000	2,000
		133,500	122,090	128,500

**Pool Department Expenses**

**GENERAL FUND**

**PARK FUND**

	Account	2012 Audit	2013 Budget	2013 Estimated	2014 Budget
Salaries	107005001	110,303	162,000	150,000	162,000
General Insurance					
Clothing					
Maintenance					
Swim Team					
Pension	107005020		7,728		8,148
Instructor Fee					
Miscellaneous					
FICA	107005055	8,438	12,393	12,000	12,393
Chemicals					
Concessions					
Supplies					
Training					
Utilities					
<b>TOTAL</b>		118,741	182,121	162,000	182,541

	Account	2013 Budget	2013 Estimated	2014 Budget
	607005000	10,000	8,597	10,000
	607005009	1,500	1,676	1,500
	611075026	20,000	20,000	20,000
	607005010	1,800	938	1,500
	607005030	5,000	7,519	8,000
	607005050	250	0	250
	607005059	13,000	9,000	10,000
	607005061	10,000	9,789	10,000
	607005074	8,000	6,000	7,000
	607005078	1,000	1,500	1,500
	607005095	65,000	60,000	62,000
		135,550		131,750

**Golf Course Dept. Expenses**

**GENERAL FUND**

**PARK FUND**

	Account	2012 Audit	2013 Budget	2013 Estimated	2014 Budget
Salaries	108001030	260,261	264,430	260,000	264,429
General Insurance					
Advertising					
Clothing					
Maintenance					
Pension	108005020	31,268	33,015	32,000	34,809
Gasoline					
Diesel Fuel					
Miscellaneous					
FICA	108005055	19,735	20,229	20,000	20,229
Chemicals, Fertilizers, Seed					
Concessions					
Greens Cutter Lease					
Stationery					
Supplies					
Training					
Utilities					
<b>TOTAL</b>		311,264	317,674	312,000	319,467

	Account	2013 Budget	2013 Estimated	2014 Budget
	608005000	10,000	8,597	10,000
	608005005	3,000	2,500	3,000
	608005009	500	1,808	500
	611085026	25,000	20,000	20,000
	608005027	6,000	6,000	6,000
	608005028	5,000	3,200	4,000
	608005050	500	923	500
	608005059	40,000	40,000	40,000
	608005061	15,000	19,000	18,000
	608005070	1,000	1,840	1,000
	608005074	5,000	3,000	4,000
	608005078	300	506	500
	608005095	45,000	40,000	44,000
		156,300	147,374	151,500

**Community Ctr Dept Expenses**

	<i>GENERAL FUND</i>				<i>PARK FUND</i>				
	Account	2012 Audit	2013 Budget	2013 Estimated	2013 Budget	Account	2013 Budget	2013 Estimated	2014 Budget
Salaries	109005001	448,248	312,705	360,000	312,705				
General Insurance						109005000	20,000	23,104	24,000
Advertising						109005005	500		
Newsletter						109005003			
Clothing						109005009	600		2,000
Maintenance						611095026	35,000	25,000	10,000
Pension	109005020		43,738	50,000	44,175				
Instructor Fee		62,046				109005030	20,000	20,000	20,000
Miscellaneous						109005050	500	572	500
FICA	109005055	34,004	23,922	28,000	23,922				
Senior Program									
Stationery						109005070	1,000	1,630	1,500
Supplies						109005074	37,000	30,000	30,000
Daycamp						109005075	5,500	4,983	5,000
Training						109005078	250	0	250
Special Events						109005080	7,000	7,119	7,500
Utilities						109005095	75,000	80,000	75,000
Cell Phones						109005101	3,500	3,000	3,000
<b>TOTAL</b>		544,298	380,365	438,000	380,802		205,850	195,408	178,750



## **Seinor Program Expenses**

	Account	2013 Budget	2013 Estimated	2014 <i>Budget</i>
Salaries	113005001	87,192	90,000	<b>89,192</b>
General Insurance	113005000	5,000	4,750	<b>5,000</b>
Pension	113005020	14,203	14,200	<b>14,781</b>
FICA	113005055	6,670	6,670	<b>6,823</b>
Supplies	113005074	3,000	1,761	<b>2,000</b>
Events	113005080	1,000	121	<b>1,000</b>
Gas	113005027	5,000		
Maintenance	113005052	5,000	1,336	<b>5,000</b>
<b>TOTAL</b>		127,065	118,838	<b>123,796</b>

**Public Services Dept Expenses**

	Account	2012 Audit	2013 Budget	2013 Estimated	2014 Budget
Salaries	105005001	574,619	559,868	540,000	537,210
Clothing	105005009	898	1,000	3,000	2,000
Dues & Subscriptions	105005015		500	10	500
Pension	105005020	75,121	85,536	54,000	78,999
Gasoline	105005027	35,403	37,000	40,000	40,000
Diesel Fuel	105005028	22,314	17,000	18,000	5,000
FICA	105005055	43,551	41,047	41,000	41,097
Mosquito Control	105005063	6,034	4,000	6,000	5,000
Miscellaneous	105005050	150	300	241	150
Street Lighting	105005071	96,041	90,000	82,268	95,000
Supplies	105005074	62,310	100,000	60,000	75,000
Debris/Yardwaste Disposal	105005076	9,636	10,000	15,000	50,000
Training	105005078	2,192	500	400	500
Utilities	105005095	26,354	24,000	30,000	30,000
Wireless Communication	105005101	5,809	7,000	4,000	5,000
<b>TOTAL</b>		960,432	977,751	893,919	965,455

